

**KINGSWOOD GOLF CLUB
RULES**

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1. Definitions

- 1.1 Terms and words defined in the Constitution, of which these Rules are an integral part, shall have the same meaning when used in these Rules.
- 1.2 In these Rules the following words and terms shall have the meanings herein set out, and when used elsewhere in these Rules shall be spelt with a capital letter to indicate that they are defined terms:
- 1.2.1 **Clubhouse** means the clubhouse at the Club and includes all the facilities within that building.
 - 1.2.2 **Club Notice Board** means the notice board in the clubhouse on which all communications in respect of golf related matters requires to be made available to the members.
 - 1.2.3 **Competition** means a competition organised by the Golf Director or the Golf Committee and includes one-off, weekly, monthly and annual competitions played at the Club.
 - 1.2.4 **the Constitution** means the Constitution of the Club, to which these Rules are annexure A.
 - 1.2.5 **Guest** means a person who is not a member and who has been introduced to the Club by a member and who has to be accompanied by a Member.
 - 1.2.6 **Marshall** means one or more persons to whom the Golf Director or his assistant has delegated the responsibility of checking that groups of golfers are adhering to these Rules and are maintaining an adequate pace of play. Golfers are required to observe the instructions of a Marshall at all times.
 - 1.2.7 **Non-affiliation Fee** means the additional fee charged to all golfers who are unable to adequately demonstrate to the Pro-shop that they are currently an affiliated member of the GolfRSA.
 - 1.2.8 **PGA** means Professional Golfers Association.
 - 1.2.9 **Playing Ticket** means the receipt issued by the Pro-shop after a golfer has checked in to play golf, without which no golfer will be permitted to play golf.
 - 1.2.10 **Pre-paid Rounds** means one or another of the quantity options chosen and paid for by members.
 - 1.2.11 **Primary Member** means an individual Member who bears the responsibility of his/her family who are Members.
 - 1.2.12 **Pro-shop** when used as a noun, means the golf shop and the check-in area in respect of the golf course.
 - 1.2.13 **SCGU** means the Southern Cape Golf Union.
 - 1.2.14 **Starter** means the person who is required by the Golf Director or his assistant prior to the commencement of their round, to inform golfers of local rules and to check that they have been issued with a Playing Ticket and to ensure that golfers commence their round at or before the appointed Tee Time.
 - 1.2.15 **Starting Tee** means the Tee from which a golfer should play his/her first hole.
 - 1.2.16 **Tee Time** means the time at which a golfer is required to be ready to commence play.

1.2.17 **Visitor** means any person who is not a Member and who is visiting the Club for golfing purposes and who has not been introduced and is not accompanied by a Member.

1.3 These Rules repeat in some instances matters that are dealt with in the main body of the Constitution. This is done for ease of reference, but should conflict occur the provisions set out in the main body of the Constitution shall prevail.

2. Use of Course and Clubhouse

2.1 Course

The golf course may be used only by Members, Guests and Visitors who have made the necessary arrangements with the Pro-shop.

2.2 Clubhouse

The Clubhouse may be used by Members, Guests and Visitors. Members of the general public are permitted to use the Pro-shop, golf lounge and golf facilities and toilets. In the event that the Clubhouse, or a portion of the Clubhouse, has been hired by a group from the general public, all the facilities of the Clubhouse will be made available to them.

2.3 Firearms

No Member, Guest or Visitor may bring any firearm onto the Clubhouse or the golf course.

3. Guest Policy

3.1 A Member may introduce not more than 3 (three) guests at any one time, and a Member shall be required to accompany those guests at all times.

3.2 Any Guest who has not been properly introduced or who is not accompanied by a Member shall be treated as a Visitor and charged accordingly.

3.3 All Guests wishing to play golf must be in possession of an official handicap from a recognised golf union, or be in possession of a certificate of competence issued by a PGA registered professional golfer. Junior Guests who are members of a junior programme are exempt from this requirement provided they are supervised by a junior programme official.

3.4 All Members are responsible for the costs and conduct of their Guests at all times.

3.5 Any Guest or Visitor who violates these Rules may be asked to leave the Club premises.

3.6 No erstwhile Member, whose membership has been terminated by any of the Board, the Membership Committee, or the Golf Committee, may be brought to the Club as a guest, unless specifically sanctioned by the Board. Furthermore, no such erstwhile Member may be permitted to play golf at the Club as a guest or visitor, unless specifically sanctioned by the Board.

[INSERTED: 23/03/2026]

3.7 No Member who has been suspended by any of the Board, the Membership Committee, or the Golf Committee, may be brought to the Club as a guest, unless

specifically sanctioned by the Board, for the duration of his or her suspension, and no such suspended Member may be permitted to play golf at the Club as a guest or visitor, unless specifically sanctioned by the Board.

[INSERTED: 23/03/2026]

4. Check-in Procedures

- 4.1 All Members, Guests and Visitors who wish to play golf are required to report to the Pro-shop 20 (twenty) minutes or more prior to their Tee Time. Against payment, where applicable of green fees, golf cart and competition charges they will be issued with a Playing Ticket which will reflect receipt of fees paid, their Tee Time and Starting Tee. The Playing Ticket issued to Members who have prepaid any or all of these charges shall state, where applicable, that the charges have been prepaid. All golfers are required to take their Playing Ticket onto the Course and to present it to the Starter before commencing their round.
- 4.2 Prior to the issue of a Playing Ticket the Pro-shop shall require the golfer to present their GolfRSA affiliation card which shall be "swiped" in order to initiate a handicap record. Should a Guest or Visitor not be able to produce evidence of their affiliation to the GolfRSA they shall be charged a Non-affiliation fee at the tariff set by the Board from time to time. A Playing Ticket shall only be issued to a golfer who has produced proof of their GolfRSA affiliation or who has paid the Non-affiliation fee.
- 4.3 Members and Guests are required to check in at the Pro-shop and to either swipe their GolfRSA affiliation card or to open their round online before each round is played.

5. Golf Bookings

- 5.1 Tee Times for weekly Competitions and other non Competition play may be booked by members up to 30 days in advance. When making a booking the Member shall supply the names of all players in respect of such booking.
- 5.2 Tee Times may be cancelled no less than 24 hours prior to a scheduled booking. A full charge may be raised for such bookings should due notice of cancellation not be given in terms hereof, other than for reasons of inclement weather or the closure of the course.
- 5.3 Annual and one-off Club Competitions, other than weekly Competitions, will be advertised via notification to those Members who have supplied the Club with an email address and by placing a notice on the Notice Board at least six weeks prior to the event. Members should place their names on the list provided should they wish to play. Should a Competition have a capacity limitation this will be stated in the notice and Members shall be selected on a first come first served basis. Members who are not able to visit the Club on a regular basis may ask the Pro-shop to enter their name on their behalf. A Member wishing to cancel a Competition booking must do so at least three days prior to the event, failing which a cancellation fee equivalent to the Competition entry fee may be charged.

6. Playing Golf

- 6.1 Golf at Kingswood shall be played in accordance with the rules of Amateur Status as approved by R & A Rules Limited as influenced by the GolfRSA Rules and any Local Rules which the Club Committee prescribes from time to time.
- 6.2 All golfers are required to be at their Starting Tee at least ten minutes before their allocated Tee Time.
- 6.3 Before starting their round all golfers must present their Playing Ticket to the Starter.
 - 6.3.1 Any golfer who cannot produce a Playing Ticket shall be asked to return to the Pro-shop to procure a Playing Ticket and the remainder of the group shall tee off ahead of him/her if he/she has not returned prior to the starting time.
 - 6.3.2 The late golfer shall not be permitted to delay the field but shall commence play from where his four-ball may be at the time and shall, however, not be entitled to any discount or credit on any amount he may have paid in consequence of his failure to be ready to commence play on time.
- 6.4 During the course of a round a Marshall is entitled to ask any golfer to produce his/her Playing Ticket, speed up play or observe any of these Rules. Any golfer who fails to produce a Playing Ticket or observe a Marshall's instructions may be asked by the Marshall to leave the Course and may be further sanctioned by the Club Committee after investigation. In such cases the golfer(s) shall not be entitled to a refund of any cost incurred.
- 6.5 All golfers are expected to be broadly conversant with the rules of golf and specifically they should adhere to the following basic rules of golfing etiquette:
 - 6.5.1 **Remain still and quiet when in the vicinity of another golfer on the course who is playing a shot;**
 - 6.5.2 Subject to 6.5.1 play "ready golf" to ensure that they keep pace with the group in front of them;
 - 6.5.3 Carry a pitch repair fork and use it to repair all pitch marks on the greens and aprons;
 - 6.5.4 Fill all divots both on the fairway and in the cut rough;
 - 6.5.5 Rake bunkers after completion of a shot/shots played from a bunker.
 - 6.5.6 Refrain from littering the Course, including the rough, with cigarette butts, fruit skins and remnants and all forms of paper and plastic litter.
 - 6.5.7 Sand bottles/bags are compulsory for all players on the Course and must be used to fill divots on the Course. If needed these can be obtained from the Pro-shop when registering your round.
 - 6.5.8 No practicing whatsoever is allowed on the Course. At no stage may a player play more than one ball except as provided under the rules of golf.

- 6.6 All golfers are required to wear clothing that has either been designed for golf course use or is consistent in style with clothing that has been so designed. All golfers are required to wear golf shoes with soft spikes (*which shoes may be worn in the Clubhouse*). Accredited Professional golfers who are accustomed to using metal spikes may do so (*on the Course only*) with permission from the Pro-shop.
- 6.7 Golfers are, subject to any GolfRSA rules and any Local Rules governing the matter, entitled to play from any of the Tee markers provided that their handicap has been calculated from 8 or more recorded rounds played from those Tee markers or their equivalent at other clubs.
- 6.8 Golfers are permitted to use GPS systems (with or without elevation adjustors) unless they are playing in a competition the rules of which dictate that GPS systems shall not be permitted.
- 6.9 Unless otherwise stipulated by the Pro-shop golfers are, for the protection of the fairways, permitted to lift, clean and place a ball which comes to rest on a closely mown area, provided that the ball is placed, not nearer the hole, within one club length of where it lay. Before a ball is so lifted it must be marked with a peg or ball marker which marker must not be lifted until after the ball has been replaced.
- 6.10 While the Pro-shop may under certain circumstances direct that the uncut areas of the Course are to be treated as lateral water hazards the default position is that these areas (*despite previous practice*) should be treated as rough and golfers are not entitled to “agree to play these areas as lateral hazards” as this prejudices the integrity of the handicapping system.
- 6.11 Drop zones are provided on holes 5th, 9th, 10th and 11th. These drop zones may be used under penalty of one shot.
- 6.12 The Golf Director and his assistant are authorised to reserve certain Tee-times or blocks of Tee-times for Members or Visitors in the best interests of the Club. However the Golf Director and his assistant will always do their best to cater for Members reasonable needs with regard to the use of the Course.

[AMENDED: 18/05/2026]

- 6.13 The Golf Director or his assistant may, in their sole discretion, suspend play due to poor light or adverse weather conditions. When play is so suspended all golfers are required to leave the Course and those failing to do so remain on the Course at their own risk and may be sanctioned by the Club Committee.
- 6.14 In summer (October to April) the first morning round shall not commence before 07h30.
- 6.15 In winter (May to September) the first morning round shall not commence before 08h00.

During peak holiday season (weekend of the 16th of December to 15th January) tee-off times may commence at 06h30. If tee-off times, other than the abovementioned times are required, it shall be determined by the Golf Director.

- 6.16 No golf may be played and no golfer may be on the golf course on Sundays and public holidays after 1 hour before sunset, and on days other than Sundays and public holidays after 30 minutes before sunset.
- 6.17 Each golfer shall have his own bag of golf clubs and no player will be permitted to share a bag of clubs or any clubs during a round of golf.
- 6.18 Caddies are not permitted on the Course unless specifically authorised by the Golf Director who will only do so under specific and exceptional circumstances.
- 6.19 All golfers are required to take care to protect the fynbos areas of the Course and extensive trampling of the fynbos in search of a ball is not permitted. Under no circumstances may a golfer do anything to harm any wild animal or bird on the Course.
- 6.20 Smoking is permitted on the Course provided that cigarette butts and other associated debris is retained by the golfer and properly disposed of after the round has been completed.
- 6.21 **Cell phones are permitted on the Course provided they are kept on silent mode and are only used to make calls under emergency conditions. Non essential calls may not be made or responded to during play.**
- 6.22 No radio or music may be played by golfers on any device on any part of the golf course.
- 6.23 All golfers are required to enter their score after the round if they are affiliated to the GolfRSA. Any golfer failing to enter his/her score or who intentionally or negligently enters an incorrect score into the handicapping system may be sanctioned by the Golf Director. If an incorrect score is inadvertently entered the error should be reported to the Pro-shop as soon as the error becomes known.
- 6.24 All golfers playing in Club competitions are required to complete a score card and to add their score up and record the total and where applicable show the stableford points scored and add up and record the total stableford points scored. Where golfers are playing in teams of two or more only one score card per team need be completed. All score cards must be signed by the player (or one of the players on the team) and signed by a marker, who in an alliance competition may be a member of the team before being handed in to the Pro-shop. Golfers who fail to submit a correctly completed scorecard to the Pro-shop shall not be eligible to win or participate in any prize in a Club competition. *(The completion of a score card is not a substitution for returning a score to the GolfRSA handicapping authority. Both are required).*
- 6.25 **No golfers are allowed to enter onto the properties of residents of Kingswood, including not to retrieve a golf ball or for any other purpose whatsoever. The residential erven are private property and do not form part of the Course.**

- 6.26 **No golfer shall be entitled to take any liquor onto the Course or consume any liquor on the Course. For purposes hereof “liquor” shall have the meaning assigned to the term in terms of the Western Cape Liquor Act, 4 of 2008, as may be amended or replaced.**
- 6.27 **Should any golfer relieve himself at any place other than the facilities on the Course specifically provided for that purpose, such person shall be liable for suspension for a period of not less than 6 (six) months and not be allowed to play golf at Kingswood.**
- 6.28 The Golf Director, with the assistance of the Golf Committee, reserves the right to stipulate conditions for any entry into competitions and if any Member does not comply, he/she may be disqualified.
- 6.28.1 All players must enter their scores prior to prize giving.
- 6.28.2 A pivot in a better ball competition is only permitted to win one prize.
- 6.28.3 An Alliance team missing one player can have a pivot provided that it must be the lowest handicap player.
- 6.28.4 A fourball Alliance team with a non-handicapped golfer will have lowest handicap player pivot.
- 6.28.5 Non-handicapped players (other than a professional golfer) may participate in the cup competitions, playing from a scratch handicap. In the case of any professional golfer, not having an official handicap, he must play off a +4 if playing off the yellow tee box, a +6 if playing off the white tee box, a +8 if playing off the blue tee box, and a +10, if playing off the red tee box. A lady professional, not having an official handicap, must play off a plus four, if playing off the blue tee box, and a +6, if playing off the red tee box.
[INSERTED: 23/03/2026]
- 6.29 The count out procedure for 18-hole competitions at Kingswood is as follows:
- a) Last 9 holes: The player with the lowest score over the last 9 holes (holes 10 – 18) wins.
 - b) Last 6 holes: If still tied, the winner is determined by the lowest score over the last 6 holes (13 – 18).
 - c) Last 3 holes: If still tied, the lowest score over the last 3 holes (16 – 18) is used.
 - d) Final hole: If still tied, it goes to the 18th hole score alone.
- [AMENDED: 18/05/2026]

For 36 holes the second 18 and then the same procedure as above.

For 72 holes the second 36 followed by the last 18 holes followed by the procedures above.

If there is any uncertainty regarding the interpretation of the rule the decision of the Golf Director, or in his absence any Golf Committee Member present, will be final.

The count out rule with regards to Medal competitions will be awarded to the lowest handicap. In the event of handicaps being the same the above rules will apply unless specifically governed by the rules of the competition.

- 6.30 In the event that a Club competition is tied after the completion of 18 holes and the winner is not to be determined by count-out as described in Rule 6.29, the participants who are tied shall proceed to the 18th hole and replay that hole as many times as it takes to establish a winner.
- 6.31 The following shall be deemed out of bounds:
- 6.31.1 Beyond any wall, fence, white stakes or lines defining the boundary of the Course.
- 6.31.2 On or over Estate roads. A ball which crosses an estate road defined as out of bounds and comes to rest beyond that road is out of bounds, even though it may lie on another part of the course.
- 6.31.3 **WARNING:** The Perimeter Fence surrounding the Estate is electrified and should be treated as “live” at all times. If the electrified fence interferes with your swing, the player may measure two club-lengths away from the fence and the ball may then be lifted and, without penalty, be dropped within a club length of this point, not nearer the hole.
- 6.32 Immovable obstructions close to the putting green: If a ball lies off the putting green, but not in a hazard, and an immovable obstruction on or within two club-lengths of the putting green and within two club-lengths of the ball intervenes on the line of play between the ball and the hole, the player may take relief as follows: the ball shall be lifted and dropped at the nearest point to where the ball lay which:
- (i) is not nearer the hole.
 - (ii) avoids such intervention.
 - (iii) is not in a hazard or on a putting green.

The ball may be cleaned when so lifted.

- 6.33 Children under the age of 10 years, playing golf, must be accompanied by an adult unless otherwise authorised by the Golf Director or a person duly authorised thereto by the Golf Director.

7. Golf Carts

- 7.1 The Course is designed for the use of motorised golf carts and all golfers are required to use motorised carts or to carry their own clubs. Golfers electing to carry their own clubs may use their own trolleys but are required to store these trolleys in their vehicle immediately after completion of a round. Under no circumstances may golf trolleys be left in the parking area or in areas set aside for motorised golf carts.
- 7.2 Homeowner Members are permitted to use their own golf motorised carts. Where authorised, a Kingswood licence disk will be issued which must be renewed

annually and displayed visibly on the golf cart at all times. Any non Club golf cart which is not so licensed, and those using it will be asked to leave the course.

- 7.3 Guests and Visitors are not permitted to use their own motorised golf carts unless authorised by the Golf Director or the Pro-shop, and then only on payment of the prescribed trail fee. A visitor shall also be entitled to pay an annual trail fee in an amount determined by the Board from time to time.
- 7.4 Member owned motorised golf carts are not subject to a trail fee but must nevertheless be authorised and “licensed” annually by the Pro-shop prior to use subject to payment of the prescribed annual registration fee. The issue of a cart license permits the owner Member, his family (provided they too are Members) and Guests to utilise the cart to play golf on the Course subject to not more than two golfers utilising the cart at any one time, irrespective of its carrying capacity. However if the cart’s carrying capacity is more than two, non golfing spectators are permitted to accompany the owner Member, provided that the total number of persons on the cart does not exceed the cart’s designed carrying capacity.
- 7.5 The following rules shall apply to the use of motorised golf carts on the Course:
 - 7.5.1 golf carts may only be operated or driven by persons in possession of a valid driver’s license;
 - 7.5.2 no golfer will be permitted to use a golf cart on the Course unless they have checked-in with the Pro-shop;
 - 7.5.3 no more than two persons will be allowed on a golf cart on the Course at any time irrespective of the carrying capacity of the golf cart other than as contemplated in Rule 7.4;
 - 7.5.4 the drivers of golf carts shall, unless the Pro-shop has declared the Course fit to drive on, use the cart paths only. When authorised to drive on the fairways and rough, drivers of golf carts are required to avoid the Fynbos, all wet and or newly planted areas and to obey any signage pertinent to the use of golf carts;
 - 7.5.5 golf carts are not permitted to leave the cart path between “the rope demarcating the end of a fairway”, and the “Tee, including the mown areas adjacent to the Tee” of the next hole.
 - 7.5.6 golf carts may only be parked at or near the Clubhouse in areas demarcated or reserved for that purpose.
- 7.6 Neither the HOA nor the Club accept any liability or responsibility whatsoever for any loss, damage or injury, arising from the use of Club or Member owned motorised golf carts, on the Course or the Estate and they are used entirely at the risk of the owner Member and/or the driver and passengers.
- 7.7 Golf carts used by non-golfer Guests of a Member may not be driven on the Course or on the cart paths.
- 7.8 The driver of any Club golf cart shall be responsible for any damage to the cart, or caused by the cart, while in his/her care even if they are not in the golf cart at the time.

8. Clubhouse

- 8.1 The Club has no specific dress code for the Clubhouse other than that Members, Guests and Visitors be neatly and appropriately dressed at all times. Any person who is not appropriately dressed may be asked to change or leave the Club premises.
- 8.2 Persons under the age of 18 are permitted in all areas of the Clubhouse but may not purchase or consume liquor in the Clubhouse or elsewhere in the vicinity of the Clubhouse.
- 8.3 The Club does not extend credit to any person.
- 8.4 All persons are required to behave in an orderly manner when in the Clubhouse and its environs. Unseemly behaviour will not be accepted. Members are responsible for the actions of their Guests in and around the Clubhouse.
- 8.5 A credit card may not be used to procure cash from either the Pro-shop or any bar or restaurant in the Club as the Club, not being a registered financial institution is not permitted to provide this service.
- 8.6 The use of mobile phones in the Clubhouse is permitted provided such use does not inconvenience any other persons in the Clubhouse.
- 8.7 Lap-top computers may be used in the Clubhouse but only in the Wi-Fi area provided in the Clubhouse or on the veranda.
- 8.8 No Member or Guest may bring either food or beverages into the Clubhouse premises for consumption.
- 8.9 Any golf equipment or personal belongings left in the locker rooms or elsewhere on the Club premises by Members or their Guests are left there entirely at the owners' risk.
- 8.10 No Member is entitled to the sole right of use of any of the change-room lockers.

9. Parking Ground

- 9.1 The Club accepts no liability whatsoever for any motor vehicle or the contents of any vehicle parked in the Club's parking facilities and users of these facilities are urged not to leave valuables in their vehicles.
- 9.2 There is no reserved parking for Members, Guests or Visitors and the parking spaces may be used on a first come first served basis. A vehicle may not be parked outside of a designated parking bay under any circumstances.
- 9.3 The washing or cleaning of motor vehicles is not permitted in the Club's parking area.

- 9.4 Members who own golf carts may not park them in bays intended for motor vehicles and they may not leave their golf cart in the parking area overnight. Members may not drive nor park their golf carts in the basement of the clubhouse.

10. Lost Property

All lost property found on the Course or elsewhere in the grounds should be handed in to the Pro-shop.

Anybody who has mislaid any of their possessions should direct their enquiries to the Pro-shop.

11. General Liability

No Member or Guest shall have any right to claim compensation from the Club for any injury to their person or damage to or loss of property sustained on the Club premises from any cause whatsoever.

12. Review of Rules

The Board reserves the right to vary, or add to these Rules at any time and from time to time.

13. Schedule of Fees and Charges

The Board shall annually (in accordance with the Club's membership year) determine and publish the golfing fees and other charges: Provided that the Board may during the currency of a membership year revise such fees and charges if deemed necessary.

[AMENDED: 23/03/2026]

14. Local Rules

The Board may make such local rules for golf as the Board may deem fit for Kingswood.